

TAX MANAGER - Bryan, Texas and Navasota, Texas

We are currently seeking a Tax Manager to join our growing firm. If you desire variety in your work experience, have high ethical standards, great communication skills and the drive to make an impact in the lives of those around you, then this is the firm for you! We strive to be our clients' most trusted business advisor, while operating in a family-friendly, fun, and flexible work environment. We are looking for leaders that will grow with us.

As a Tax Manager, you will be part of a team responsible for tax preparation and review, as well as tax planning and consulting work with a wide variety of clients across many industry sectors. You will have the opportunity to develop relationships with clients, staff, and management while working together on tax strategies to benefit our clients.

Check out our Facebook and Instagram (@brewer.eyeington.patout) or visit our website (<https://www.bepcocpa.com>) to get a better idea of our day-to-day workplace culture.

Key Responsibilities

- Prepare, review, and advise clients on individual, corporate, partnership, fiduciary and exempt organization tax returns.
- Manage a team of Senior Tax Associates and Tax Associates, ensuring their development and success.
- Develop processes and procedures to increase firm efficiency.
- Manage firm's tax workflow and monitor staff workload to ensure deliverables are timely delivered.
- Develop trainings to ensure the technical and professional development of staff.
- Become proficient at tax research.
- Develop and manage client relationships, including involvement in business development activities.
- Develop quality deliverables, including supporting workpapers and tax planning approaches.
- Perform due diligence, including review of tax returns and other documentation, to evaluate potential tax risks and opportunities.
- Exhibit an executive presence, growth mindset, and a focus on results.

Minimum Requirements

- Bachelor's degree in accounting
- Licensed CPA
- At least five years of tax experience in public accounting
- Extensive knowledge of accounting and financial reporting
- Strong analytical, research, and time management skills
- Proficient in Excel and Adobe Acrobat
- Strong verbal and written communication skills
- Strong sense of personal motivation
- Ability to work cooperatively with a team
- Ability to work independently in overcoming obstacles and reaching solutions
- Ability to multi-task in a dynamic, fast-paced, and time-sensitive environment

Preferred Qualifications

- Master's degree in tax accounting
- Management experience

Benefits

- Medical Insurance
- Dental Insurance
- Vision Care Plan
- SIMPLE IRA
- Bonus Compensation Plans
- Paid Time Off & Sick Days
- Paid Bereavement Leave
- Paid Holidays
- Paid Volunteer Hours, Including Firm-Wide Community Activities
- Paid Time to Sit for CPA Exams
- Firm Paid AICPA & TSCPA Fees
- Firm Paid CPA License Renewal Fees
- Firm Paid Continuing Professional Education
- Fun Environments in the Middle of Downtown Bryan & Navasota
- Regular Firm Socials and Team-Building Activities
- Family-Friendly Atmosphere
- Work-Life Balance & Flexible Work Schedule
- From October 16th – December 31st, the Firm closes at noon on Fridays
- Remote Work Opportunities Available (WFH/WFA)

Job Type: Full-time

Send your resumes to postings@bepcocpa.com

<https://www.bepcocpa.com/>