

TAX ASSOCIATE - Bryan, Texas and Navasota, Texas

We are currently seeking a Tax Associate to join our growing firm. If you desire variety in your work experience, have high ethical standards, great communication skills and the drive to make an impact in the lives of those around you, then this is the firm for you! We strive to be our clients' most trusted business advisor, while operating in a family-friendly, fun, and flexible work environment.

As a Tax Associate, you will be part of a team responsible for tax preparation, as well as tax planning and consulting work with a wide variety of clients across many industry sectors. You will have the opportunity to develop relationships with clients, staff, and management while working together on tax strategies to benefit our clients.

Check out our Facebook and Instagram (@brewer.eyeington.patout) or visit our website (<https://www.bepcocpa.com>) to get a better idea of our day-to-day workplace culture.

Key Responsibilities

- Prepare tax returns for individuals, and entities, and demonstrate the ability to implement client engagements from start to finish.
- Become proficient in using tax research resources available to the firm.
- Develop quality deliverables, including supporting workpapers.
- Provide timely and responsive services for all client needs.
- Perform due diligence to evaluate potential tax risks and opportunities.
- Take ownership of managing the process for assigned workflow, including monitoring the information coming in and ensuring that deliverables are timely provided.
- Begin developing client relationships.

Minimum Requirements

- Knowledge of accounting and financial reporting
- Strong analytical and time management skills
- Proficient in Excel
- Strong verbal and written communication skills
- Strong sense of personal motivation
- Ability to successfully work with a team
- Ability to work independently in overcoming obstacles and reaching solutions
- Ability to work in a dynamic, fast-paced, and time-sensitive environment

Preferred Qualifications

- Bachelor's or Master's degree in accounting
- Licensed CPA or CPA exam eligible
- 1-3 years of professional tax experience

Benefits

- Medical Insurance
- Dental Insurance
- Vision Care Plan
- SIMPLE IRA
- Bonus Compensation Plans
- Paid Time Off & Sick Days
- Paid Bereavement Leave
- Paid Holidays
- Paid Volunteer Hours, Including Firm-Wide Community Activities
- Paid Time to Sit for CPA Exams
- Firm Paid AICPA & TSCPA Fees
- Firm Paid CPA License Renewal Fees
- Firm Paid Continuing Professional Education
- Fun Environments in the Middle of Downtown Bryan & Navasota
- Regular Firm Socials and Team-Building Activities
- Family-Friendly Atmosphere
- Work-Life Balance & Flexible Work Schedule
- From October 16th – December 31st, the Firm closes at noon on Fridays
- Remote Work Opportunities Available (WFH/WFA)

Send your resumes to postings@bepcocpa.com

<https://www.bepcocpa.com/>